

# SWANBOURNE PARISH COUNCIL

## PARISH COUNCIL MEETING

Wednesday 29<sup>th</sup> September 2021 at 7.00pm,  
To be held in Swanbourne Village Hall

### AGENDA

|    |   |                          |      |
|----|---|--------------------------|------|
| 1. | Welcome<br><br>1. Apologies<br>2. To receive declarations of interest<br>3. To receive ratification of Standing Orders and Codes of Conduct   | Chair                    | 7.00 |
| 2. | Minutes of Annual meeting of Parish Council 19 May 2021<br><br>1. Approval of minutes<br>2. To receive update on action points and matters arising  | Chair                    | 7.10 |
| 3. | Public participation items:<br><br>1. To receive update on Swanbourne Estate issues<br>2. To discuss views on creation of neighbourhood plan<br>3. To receive update on Swanbourne church matters   | TF,<br>D Blunt,<br>Chair | 7.15 |
| 4. | Finance<br><br>1. To receive current year financial expenditure forecast<br>2. To ratify annual insurance cost<br>3. To consider option for appointment of internal auditor<br>4. To agree Parish Council employee remuneration (confidential item)   | Clerk<br>Chair           | 7.35 |
| 5. | Speedwatch<br><br>1. To discuss and agree options to take this role forward   | MK                       | 7.50 |
| 6. | Round table<br><br>1. Update and report from all council members on current issues<br>2. To discuss maintenance of Millennium wood (RA)<br>3. To receive update on verge cutting (RA, AW)<br>4. To receive update on surface of New Walk (AW)<br>5. To discuss repairs to tennis court (LS, AW) | All                      | 8.00 |

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|     | <ul style="list-style-type: none"> <li>6. To receive update on application for Wild Aylesbury Vale grant (LS, RA)</li> <li>7. To discuss future of Swanbourne Newsletter (Chair)</li> <li>8. To consider membership of groups and forums (Clerk)</li> <li>9. To consider village preparations for the Queen's platinum jubilee (2<sup>nd</sup> June 2022) (Chair)</li> </ul> |       |      |
| 7.  | <p>Website and SPC addresses</p> <ul style="list-style-type: none"> <li>1. To receive update on progress of website and adoption of SPC email addresses</li> </ul>   | MK    | 8.45 |
| 8.  | <p>Council governance matters</p> <ul style="list-style-type: none"> <li>1. To agree the PC response to grant applications, surveys and initiatives</li> <li>2. To discuss BMKALC issues</li> </ul>  | Chair | 8.50 |
| 9.  | <p>Next meeting</p> <ul style="list-style-type: none"> <li>1. To debate frequency of future PC meetings</li> <li>2. Agree dates of next and future meetings</li> </ul>   | Chair | 9.00 |
| 10. | AOB and close of meeting   |       | 9.10 |

Jo Tudor,  
Clerk to Swanbourne Parish Council