

SWANBOURNE PARISH COUNCIL

PARISH COUNCIL MEETING 17 NOVEMBER 2021

Agenda item 7 Finance - supporting information.

Prepared by Jo Tudor

Item 1: Income and expenditure since PC meeting of 29/9/2021

Date paid	Payee	Comments		Amount	Folio
30.9.21	Jo Tudor	Salary September 2021	BACS	360.00	295
30.9.21	Aylesbury mains	Inv 20603, 20528 less 20390 duplicate	BACS	27.60	296
2.9.21	SWALEC	Street Lighting August	DD	103.51	297
4.10.21	SWALEC	Street Lighting September	DD	103.51	298
29.10.21	Trudi Timms	Millennium wood tidy up	BACS	25.00	299
29.10.21	Jo Tudor	Expenses: printer ink and paper	BACS	17.00	300
29.10.21	TEEC	Website hosting and domain	BACS	151.19	301
29.10.21	Rosemary Andrew Councillor	Litter picking equipment costs	BACS	39.34	302
29.10.21	Jo Tudor	Salary October 2021	BACS	562.60	303

Item 3: Costs of membership of SLCC

Cost based on clerk annual salary plus joining fee.
Total annual subscription cost = £120.00 (£112 + £8)
Benefits and information appended.

Item 4: Cost of refurbishment to PC Noticeboard

Quote details received from Roger Hatcher on 4th October 2021, reads:

The notice board is not in a bad order, but has been coated in a clear varnish which gives it no protection from UV Rays.

It will need returning to the workshop. If you want a clear varnish finish, some of the timber will need replacing.

I suggest a rub down and coat it with 3 coats of 'Sikkens' HLS or similar.

The perspex will also need replacing.

Cost of above will be £360 plus VAT

If you want a clear varnish finish the cost will be double as we will need to replace some of the timber to match.

Item 5: Support to the Village Hall

At the 14th November 2021, the Village Hall has total funds of £1,004. This is based on a bank statement of £604 plus proceeds of recent fund raising activities of £400.

Expected outgoings for the remainder of this financial year (to end March 2022) are estimated at £880.

Assuming there is no further income for hall rental or unforeseen expenditure in terms of repair cost, this will leave a year-end estimated balance of £124.

The Parish Council are asked to consider what, or if, support could be provided to the Village Hall to ensure financial sustainability going forward.

Item 6: budget planning 22/23

		2021/22 budget	2021/22 Q2 FC	2022/23 1st draft	Comments
Expenditure					
To	For				
Aylesbury Mains	Lamp Maintenance	600	600	1,080	Streetlight repair est 6 calls at £180
SWALEC	Lamp Power (electricity)	1,200	1,358	1,320	Based on est £110 per month. Contract to end Mar 23
SWARCO	MVAS Service Contract	320	-195	150	Annual maintenance. Are we still keeping this? Est bud for minor repair? £1k plus litter 12x12.50. Plus ROSPA
Playing Field Committee	Playing field general maintenance	2,460	2,460	1,300	
Contractor	Playing Fields completion (tennis court repair etc)	5,470	5,470	0	Funds earmarked due for completion 21/22.
Swanbourne PCC	Cemetery Mowing	1,000	1,000	1,000	Contribution from PC
Various Organisations	Donations/Subscriptions	150	190	179	NALC, BMKALC (est 340 x20.3p), uncontested elec quarterly at £75
Harlequin Press	Printing (SCA Newsletter/other Publications)	320	300	300	
Came and Co PC Ins Charity	Insurance	950	1,133	1,133	Revised annual amount as per agreement
Maxima Local (Pickaweb)	OLD Website Hosting	75	0	0	
TEEC Ltd	NEW Website development	725	452	144	website hosting and planning tracker
Jo Tudor	Clerk expenses and courses	50	193	220	SLCC membership plus expenses
Bucks Council	Dog waste collection	630	630	630	No info yet
Bucks Council	Ordinary bin collection	130	130	130	No info yet
Lynch Garden Services	Sidesman outdoor work	2,400	2,400	3,430	Have we got a contract yet? Based on £490 x 7 cuts
Philip and Sylvia Dalton	War Memorial maintenance	400	405	400	As previous year. Agreement?
Jo Tudor	Clerk duties	2,700	4,588	4,160	agreed
Other	Miscellaneous	300	300	300	as current
New Walk	Resurface	6,500	6,498	0	Work complete. What about maintenance?
Environmental	General eg flowers, litter picking, planters etc	750	750	750	as current also covers some repair work?
		27,130	28,662	16,626	
Precept		16,500		16,500	
Devolved grant	JT pursuing				
Other cost considerations					
What about improvement to surroundings costs eg signage?					
Minor projects or undertakings?					
Should be seeking to increase precept by at least 5%					