

SWANBOURNE PARISH COUNCIL

PARISH COUNCIL MEETING

Wednesday 9th March 2022 at 7.00pm,
Swanbourne Village Hall

DRAFT MINUTES

Present: Councillors Deborah Barrow, David Brooks Wilson (Chair), Mike King, Linda Sirett, Andrew Wood and Jo Tudor (clerk).

In attendance: members of the public.

11/22 Apologies

1. Apologies were received from Rosemary Andrew and Jo Bowen-Hill.
2. The Council **resolved** to waive the six month absence rule for Councillors, relating to the apologies received from Jo Bowen-Hill for this meeting.

12/22 Declaration of interest

DB declared her interest as a homeowner in the parish.
DBW (Chair) declared his interest as a homeowner in the parish.
MK declared his interest as a homeowner in the parish.
LS declared her interest as an employee of Swanbourne Estate
AW declared his interest as an employee of Swanbourne Estate.

13/22 Minutes of meeting of Parish Council 12 January 2022

The minutes were approved as an accurate record.

Update on actions in progress:

57/21h: DBW confirmed that he had written again to the primary school regarding the traffic congestion and parking issues. Noted that this appears to be an ongoing issue. DBW to refer to Iain McPherson for advice in this matter. DBW

Iain McPherson to be invited to the next Parish Council meeting. JT

14/22 Public Participation items

1. Swanbourne Estate
 - (Email update received) Noted that there are water problems again on Cemetery Hill. Tom Finchett and the Head of Grounds at Swanbourne House School are reviewing. DBW
 - Proposals and costs are being considered regarding the Cemetery Hill path.
2. Swanbourne Church
 - Recruitment continues for a new Rector. This process could take around 12 to 18 months to complete.
 - Gratitude was expressed to all volunteers for church key rota and flowers.
 - Noted that the Churchyard wall will be repaired this spring.

- Noted that a project is due to be initiated to fund a toilet. This is an expensive enterprise and the PCC will seek to raise funds and grant for the work.

15/22 Finance

The Council received finance paper 1 as previously circulated.

1. The Council **ratified** all items of income and expenditure made since the last meeting as follows:

Date	Payee			£	Folio ref
19.1.22	SWALEC	Street lighting December	DD	116.33	317
20.1.22	E Sherwood	Tree work invoice 109	BACS	25.00	318
20.1.22	Eldridge electrical	Invoice 21675 street light repair	BACS	534.00	319
31.1.22	SPC clerk	January remuneration	BACS	411.60	320
16.2.22	SWALEC	Street Lighting January 22	DD	97.25	321
24.2.22	TEEC	Inv-4115 website hosting	BACS	151.19	322
24.2.22	SLCC	Membership fee MEM238959-1	BACS	120.00	323
24.2.22	SPC clerk	Expenses ink and paper	BACS	50.90	324
28.2.22	SPC clerk	February remuneration	BACS	476.60	325

Vat refund of £274.70.

2. The clerk proposed that in response to item 05/22/1 of the last meeting regarding inclusion of the income and expenditure in the body of the agenda, that the list will be provided to the Council as a separate paper and all details reported in the minutes. This proposal was based on the fact that the payments are historical at point of ratification and are subject to a separate process of scrutiny prior to each payment being made. The Council **approved** this proposal.
3. The Council noted that the cost of printing the Swanbourne newsletter was due to increase by 9% (to £82) next financial year.
4. The Council noted that a devolution agreement had been received corresponding to that approved in 2015, for the 2022/23 year. This was noted to provide a figure of £1,791.62 which will be used as a contribution to the cost of grass cutting. The Council **agreed** to re-join the devolved services for next year.

16/22 Planning applications

The Council **noted** the PC response to the following planning applications:

- 22/00051/CPE Glebe House: Objection
 - 22/00102/APP Hensmans Farm: No Objection
 - 22/000370/ALB Old Laundry: No Objection
 - 22/00572/APP 17 Ridgeway: Pending
- The Council **agreed** to return No Objection to the application relating to 17 Ridgeway.

17/22 Playing Field

1. The Council **resolved** to set up a working group for the purposes of overseeing the Playing Field. This will be led by Cllr AW. The group will

consider and discuss issues and forward recommendation and update to the Council.

2. The Council noted risk and inspection requirements of managing playing field equipment.

18/22 **Road, parking and traffic issues**

1. The Council received parking notices for distribution.
2. The issue of the street lights in Swanbourne were discussed. The Council recognised a need to ascertain exactly what the future requirements are. Agreed that DB would seek free technical advice to move the discussion forward and report back at the next meeting. DB

19/22 **Dates of future meetings**

1. The date of 25th May was proposed for the Parish Assembly in addition to other dates put forward. JT to check availability with Councillors and confirm the most suitable date. JT
2. The Council **agreed** the following dates for future meetings:
 - 18th May AGM and PC meeting
 - 14th September
 - 23rd November
 - 11th January 2023
 - 8th March 2023.

20/22 **Reports from Councillors**

1. Noted that Eyvonne Hatcher will be taking responsibility for future litter picks.
2. Noted that RA is working with Stewkley PC regarding advice for Best Kept Village.
3. Noted that the repairs to the tennis netting will commence on 27th April. Alternative quotes are being sought regarding repair for the swings and bubble. AW will seek to pressure wash all equipment in due course.
4. LS noted that she does not have a written quote for repairs to the noticeboard but cost was likely to be around £320. The Council **agreed** that the work should go ahead. LS
5. Noted that LS will follow up the Wild Aylesbury micro grant award with Lindengate who supply products. LS
6. The Queens Platinum Jubilee celebrations will take place on 4th June. Plans include a family session at 12-3pm and an evening event. The Council noted that the deadline for grant applications has now passed.
7. Noted that the Council email addresses for DB and JBH had now been sorted. LS and AW email accounts are in progress.

21/22 **Next Meeting**

The next meeting and AGM will take place on Wednesday 18th May 2022.

The Chairman closed the meeting at 8.40pm.

Jo Tudor,
Clerk to Swanbourne Parish Council
01296 720130

Signed

Chairman

Date